

## School Advisory Agenda August 2022 @5pm

Here are the topics of discussion for our meeting:

1. Opening Prayer
2. 2022-2023 School Advisory Meeting Agenda

August 17, 2022	January 18, 2023
September 21, 2022 <b>cancelled</b>	February 15, 2023
October 26, 2022	March 15, 2023
November 16, 2022	April 19, 2023
<b>no meeting</b>	May 17, 2023

3. 5 year Strategic Plan (share google doc)
  - a. Catholic Identity ([Jenny](#))
  - b. Curriculum/SIP ([Natalie](#))
  - c. Enrollment/Marketing ([Mollie](#), [Virginia](#), [Joscilyn](#))
  - d. Facilities/Capital Improvement ([Joscilyn](#))
  - e. Finances/Development ([Eric & Ruth](#)) [Add someone from the finance committee](#)
  - f. [Father Royce will recruit individuals for facilities/Capital Improvement and finance](#)
    - i. Develop 1-3 goals
    - ii. 3-5 years
    - iii. No template- St. Charles is a good example but no more than 3 goals
    - iv. Chairperson for the subcommittees and members from outside the school advisory
      1. [Great to incorporate other people in our community.](#)
4. Items to follow-up on:
  - a. Principal Evaluation
    - i. Survey for 1st and 2nd year are optional
      1. Parents and teachers (input)

ii. School board (PEC- Principal Evaluation Committee)

1. Mandatory- Year 3

iii. How often do we have to evaluate the Principal?  
Every 3 years? Every 5 years? yearly?

iv. When is it due by? Maybe start in  
November/December

**Year One & Two – Elementary School Summative Evaluation Principal Process**

Step 1: At the Pastor's discretion, the School Board (SB) appoints two or three members to form the Principal Evaluation Committee (PEC).

**September**

Step 2: The principal shares SMART Goals with the Pastor and the SB.

**September**

- SB reviews monthly or bi-monthly the progress the principal is making towards completing goals.
- The PEC team will send out an [Input Survey](#) to the entire SB. **(Optional Year 1 & 2)**
- The PEC team will send out an Input Survey to faculty, staff, parents, and administration.
  - CSO will provide the Input Surveys for the stakeholders, upon request.
- The Superintendent or Associate Superintendents will complete **Catholic Schools Office (CSO) School Visit Report.**

**Jan./Feb.**

**by March**

Step 3: The principal will complete **Principal-Catholic Schools Office School Visit Form.**

**January 1st**

Step 4: The PEC team will give **input** into the Principal's Evaluation.

**Before March 15th**

- The PEC reviews progress on the Principal SMART Goals as well as reviewing information from Input Surveys.
- The PEC may complete the optional **PEC Summary Y1-2 Formative-Optional.**
  - This is a confidential summary report and all surveys and reports reviewed to complete this document will be shredded by the conclusion of the principal's annual evaluation.

To look into:

- Reader board price
- Billboard price